

ACADEMIC ADVISING

The advising process in Fordham School of Professional and Continuing Studies is intended to ensure that students are well informed concerning opportunities and requirements at the start of their Fordham careers and throughout their studies. It is also intended to foster the development of personal relationships with advising deans and faculty through frequent interaction, which is encouraged and facilitated at all times, and required at certain key points in the student's career.

Advisement is an ongoing activity beginning with informational materials and counseling during the admissions process, the starting of an academic plan review for each student, and the presentation of a thorough orientation program. The advising deans provide assistance and clearance for the student's first registration for classes. Advising deans and faculty conduct workshops on topics of interest to new students (study skills, time management, interest assessment, choosing a major, etc.) to extend and reinforce orientation during the term. Registration for the second semester of enrollment is also a "personal" one, in that students are cleared to register only after conferring with an advising dean. For the third and succeeding registrations, advising consultation is encouraged and facilitated, but, in the interest of convenience for working adults, will not be required for registration clearance as long as the student is in good academic standing. Students are always encouraged to speak with their advising dean regarding any matters that may impact their enrollment or academic achievement.

When students declare their choice of major, a faculty member of that academic department or the appointed advising dean meets with students to ensure that departmental requirements are understood and to assist with course planning.