

# GENERAL PROGRAM REQUIREMENTS

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## Advanced Certificate

### Time Limit and Credit Requirements

An advanced certificate must be completed within a five-year period, beginning with either the student's initial registration in the program or the date on which a course accepted for transfer was completed. The number of credits required for an advanced certificate depends on the particular program and the student's academic background; however, the minimum number of credits is 30, with no fewer than 24 credits taken at Fordham University as part of the program.

### Comprehensive Assessments

Comprehensive, end-of-program assessments (comps), such as the development of a professional portfolio, the completion of comprehensive essays, or the demonstration of program competencies, are required in all graduate programs. Students should consult their advisers or division chairperson for specific information regarding format and content of comprehensive examinations/assessments. Students must register in advance to take these assessments during the semester they complete their course requirements or after all coursework is completed. See course registration materials for appropriate call numbers for comprehensive assessments.

If students are not registering for other courses during the semester in which they plan to take comps, they must register for Maintenance of Matriculation. Check the academic calendar for deadlines for comps registration and for their administration dates. Students who are not successful on these assessments may register to retake them the following semester. If the second assessment is also unsatisfactory, the student's matriculation will be terminated.