SCHOOL BUILDING LEADER (M.S.E.)

30 credits
NYSED 29020/29019

This program is designed for current and aspiring administrators and supervisors in public and nonpublic schools and school districts. There are several options within the master’s degree program: a certification track for those seeking New York State School Building Leader certification, a faith-based track for those seeking to become leaders in religious schools, and a one-year, accelerated cohort track (known as AMPEL). It is possible to combine tracks (e.g., there is a faith-based certification track).

New York State School Building Leader (SBL) Certification

Our master’s program in administration and supervision is approved and recognized by the New York State Education Department as an approved School Building Leader preparation program. Graduates of this two-year program will be prepared to take the examination for the New York State School Building Leader (SBL) certification. This certification is appropriate for such positions as principal, supervisor, department chairperson, assistant principal, coordinator, and unit head, and it is required for school building-level leadership positions in all New York state public schools and, increasingly, in faith-based and nonpublic schools.

Prospective students must consult with their respective state education department to determine whether they meet qualifications for their state certification. Many states have reciprocity with New York state regarding leadership certification. Individuals seeking NYSED School Building Leader certification must meet all state requirements for the certification and should visit the NYSED website to review these. NYSED requires that candidates for School Building Leader certification take and pass the SBL certification exam (parts 1 and 2), take and pass the Educating All Students exam, and complete the mandated Dignity for All Students Act (DASA) workshop.

Admissions

Applicants must meet the general requirements for admission to graduate study in the Graduate School of Education, as well as the following program-specific admissions requirements:

- possess an initial or professional state certificate in teaching or other appropriate and acceptable educational specialty
- have earned a minimum earned undergraduate and graduate grade point averages of approximately 3.0 (B or better)
- two references (if currently working in a pre-K–12 setting, one reference should be from your current school principal)
- proof of immunization against measles, meningitis, mumps, and rubella
- a satisfactory command of oral and written English
- three years of paid, full time approved, and successful teaching experience by completion of the degree if seeking state SBL or SDL certification

Additional Accelerated Program (AMPEL) Requirements

Applicants to the one-year accelerated master’s program must submit complete a supplemental application (in addition to the general Graduate School of Education application), submit additional essays and a work sample, and interview with program faculty.

AMPEL applicants seeking SBL certification should already have a minimum of two years of paid, full-time teaching experience in order to meet the three year teaching requirement at the time of application for SBL certifications.

Requirements

Program of Study

Course | Title | Credits
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ASGE 5112 | Fundamentals of Educational Administration and Management | 3
ASGE 5119 | Fundamentals of Educational Supervision | 3
ASGE 6130 | Instructional Leadership | 3
ASGE 6145 | Leading in a Diverse Society | 3
ASGE 6322 | School Finance | 3
ASGE 6325 | School Law | 3
ASGE 6361 | Strategic Planning/Change | 3
ASGE 6461 | Critical Issues in Educational Leadership | 3
ASGE 6520 | Internship I (required of candidates seeking SBL certification) | 6
ASGE 6521 | Internship II (required of candidates seeking SBL certification) | 6
ASGE 6541 | Perspectives on Leadership | 3
ASGE 6720 | Program Evaluation and Research in Administration and Supervision I | 3
ASGE 0701 | Master’s Comprehensive Exam/Assessment | 6

Total Credits 30

There is required fieldwork associated with all courses except for ASGE 0701 Master’s Comprehensive Exam/Assessment.

Completion Requirements

In addition to the general degree-completion requirements of the Graduate School of Education, candidates for the M.S.E. in administration and supervision must meet these requirements:

- complete the prescribed program of study, which includes 30 credits
- maintain a minimum overall graduate grade point average of 3.0 (B or better)
- if seeking the SBL certification, complete a year-long, six-credit internship, which is generally done in the candidate’s own school
- pass a master’s comprehensive examination which is generally taken during the last semester of coursework

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