ADMINISTRATION AND SUPERVISION (M.S.E.) FOR CATHOLIC/FAITH-BASED EDUCATIONAL LEADERSHIP

30 credits

Non-certification track: NYSED 29020/29019 (M.S.Ed. in Administration & Supervision)
SBL Certification track: NYSED 14864/77597 (M.S.Ed. in School Building Leader)

The master's degree is crafted specifically through the lens of Catholic identity, mission, and culture and has both New York State School Building Leader (SBL) certification and non-certification tracks. The program is designed for current and aspiring administrators and supervisors in nonpublic schools and school districts.

School Building Leader Certification

The master's program is approved and recognized by the New York State Education Department as an approved School Building Leader preparation program. Graduates will be prepared to take the examination for New York State School Building Leader (SBL) certification. This certification is appropriate for such positions as principal, supervisor, department chairperson, assistant principal, coordinator, and unit head and required for school-building-level leadership positions in all New York state public schools and, increasingly, in faith-based and nonpublic schools. Candidates within and outside New York are responsible for meeting state certification requirements as well as understanding reciprocity policies.

CIP Code

13.0401 - Educational Leadership and Administration, General.

You can use the CIP code to learn more about career paths associated with this field of study and, for international students, possible post-graduation visa extensions. Learn more about CIP codes and other information resources.

Admissions

Applicants must meet the general requirements for Graduate School of Education as well as the following requirements for the master's in administration and supervision:

- possess a baccalaureate degree from an accredited college or university in an appropriate field;
- have a minimum grade point average of approximately 3.0 (B or better);
- have at least three years of teaching experience;
- provide two references;
- submit a statement of purpose;
- have a satisfactory command of oral and written English;
- submit test scores from the Miller Analogy Test, or the Graduate Record Exam; and
- provide proof of immunization against measles, mumps, meningitis, and rubella.

Matriculation Requirements

Students may take up to 12 credit hours as a non matriculated student. After completion of 12 credit hours of course-work, students desiring to complete the degree must apply for full admission.

Requirements

Program of Study

The course information below represents the coursework that must be completed for the non-certification track.

Course	Title	Credits
Required Courses		**30**
Coursework will include 10 of the following:		
ASGE 5112	Administration, Management, and Budgeting	
ASGE 5119	Fundamentals of Educational Supervision and Professional Learning	
ASGE 6130	Instructional Leadership	
ASGE 6145	Leading for Equity and Social Justice	
ASGE 6322	School Finance	
ASGE 6325	Education Law, Policy & Advocacy	
ASGE 6338	Ethics of School Administration	
ASGE 6361	Leading Learning in Teams and Organizations	
ASGE 6461	Critical Issues in Educational Leadership	
ASGE 6520	Internship I (optional)[1]	
ASGE 6521	Internship II (optional)[1]	
ASGE 6541	Perspectives on Leadership	
ASGE 6720	Research for Educational Change	
ASGE 7450	Seminar in the Spirituality of Leadership	
Comprehensive Assessment Exam		**0**
ASGE 0701	Master's Comprehensive Exam/ Assessment	
Total Credits		**30**

[1] Students not seeking NY SBL certification may substitute two additional courses instead of ASGE 6520 Internship I Internship I and ASGE 6521 Internship II.

Completion Requirements

In addition to the general degree requirements of the Graduate School of Education, candidates must meet the requirements:

- complete the prescribed program of study
- maintain a minimum overall graduate grade point average of 3.0 (B or better)
- pass a master's comprehensive examination which is generally taken during the last semester of coursework

SBL certification track requirements appear below:

- if seeking the SBL certification, complete a year-long, six-credit internship, which is generally done in the candidate's own school

Plans of Study

Course	Title	Credits
Year 1		
Fall		
ASGE 5112	Administration, Management, and Budgeting	3
ASGE 6130	Instructional Leadership	3
	Credits	**6**
Spring		
ASGE 6361	Leading Learning in Teams and Organizations	3
ASGE 6541	Perspectives on Leadership	3
	Credits	**6**
Summer		
ASGE 6145	Leading for Equity and Social Justice	3
ASGE 6325	Education Law, Policy & Advocacy	3
	Credits	**6**
Year 2		
Fall		
ASGE 6520	Internship I (optional)[1]	3
ASGE 6720	Research for Educational Change	3
	Credits	**6**
Spring		
ASGE 6521	Internship II (optional)	3
ASGE 6338	Ethics of School Administration	3
ASGE 0701	Master's Comprehensive Exam/ Assessment	0
	Credits	**6**
	Total Credits	**30**

[1] Students not seeking NY SBL certification may substitute two additional courses instead of ASGE 6520 and ASGE 6521. Consult the program requirements (p. 1) for the list of such courses.

Note: Students are not admitted to this program as cohorts. Plans of study are subject to change.